



The Corporation of the City of Sarnia
Community Services Division, Facility Services Department

requires a

Supervisor, Parks Operations

Vacancy Number: 2024-16

Job Status: Permanent, Full-time (40 hours per week)

Union: [CUPE Local 3690](#)

Salary and Benefits: \$68,515.20 - \$105,414.40 (Group K, 2023 rates) along with a competitive benefits package complete with extended health and dental benefits, access to our Employee & Family Assistance Plan (EFAP), and enrollment in OMERS (Ontario Municipal Employees Retirement System) pension plan.

Closing Date: May 21, 2024

About the City of Sarnia

Located at the mouth of the St. Clair River on the shores of Lake Huron, the community of Sarnia is known for its breathtaking waterfront, pristine beaches and beautiful parks system. Situated on the American border, just a short drive from London, Ontario, the city boasts a host of recreational opportunities, state-of-the-art healthcare, a vibrant cultural scene, and excellent education paired with a high standard of living and mild climate.

Ranked the most affordable medium-sized city in Ontario, Sarnia, with its 72,000 residents, is home to over 1,000 acres of parkland and 40 km of trails in addition to 4 golf courses, 16 art galleries, 6 museums, and 3 theatres across the County. As an organization, the City of Sarnia places a priority on the health and safety of its employees, including a focus on work-life balance through unique vacation and compensatory time offerings, alongside exceptional salaries and benefits including employee and family assistance.

About the Position

Reporting to the Manager of Facilities, this position is an integral member of the leadership team and is responsible for delivering year-round park operations services to the community, including grass maintenance, snow removal, garbage management, public washroom maintenance services, event support, playground maintenance, and general park facility maintenance.

The Supervisor also ensures the efficient maintenance, operation, and safety of all City park operations staff through service excellence. This includes the implementation of maintenance systems, schedules and the monitoring of service level standards to ensure accountability and transparency for the community, across these operating teams.

Position Requirements

- College Diploma in Recreation and Leisure, Sports Management, or a related field
- Three (3) years of related experience
- An acceptable combination of equivalent education and experience may be considered

- Valid Class G driver's licence with an abstract acceptable to City guidelines
- Valid First Aid and CPR certification

Demonstrated Skills and Abilities

- Experienced in supervising, managing and training staff in a unionized environment
- Knowledgeable in aspects of park operations services including standard municipal services, service levels, annual maintenance schedules, educational programs, and modernized service delivery opportunities in the context of climate change and evolving community expectations
- Familiar with providing input for the planning and preparation of the annual operating budget for park operations services and provide recommendations for maintenance projects, while ensuring procurement policy compliance for all expenditures
- Experience in researching, writing, and implementing standard operating procedures, and other requirements of a modernized administrative decision-making framework
- Ability to interpret and apply various legislation and regulations including but not limited to: Occupational Health & Safety and Ministry of Labour Regulations
- Excellent communication and interpersonal skills with a focus in public relations

How to Apply

Candidates are invited to submit a resume in confidence to hr@sarnia.ca with the subject line: **2024-16 – Supervisor, Park Operations**. We appreciate the interest of all applicants, however, only candidates being invited for an interview will be contacted.

Additional Information

The City of Sarnia is an inclusive and equitable Corporation that encourages applications from qualified individuals of all genders, persons with disabilities, members of visible minorities and Indigenous persons. Appropriate accommodations will be provided upon request throughout the hiring process as required by the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Information received relating to accommodation and diversity will be addressed confidentially.

Personal information is being collected under the authority of the Municipal Act and will be used to determine the qualifications for employment with The Corporation of the City of Sarnia. Questions about this collection should be directed to hr@sarnia.ca.